



DEPARTMENT OF PERSONNEL

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(775) 684-0150

MEMO PERD # 01/00

January 31, 2000

TO: All State Agencies
ATTN.: Designee for Classification and Compensation Plan
FROM: Jeanne Greene, Director
Department of Personnel

SUBJECT: REVISION #2 FOR CLASSIFICATION & COMPENSATION PLAN

Enclosed is the second revision to the Classification and Compensation Plan republished on July 1, 1999. To update your Plan, please replace the pages identified below. The pages marked with asterisks are new and need to be added.

NEW & REPLACEMENT PAGES

6	53	65	112.1	130
31	53.1*	96	117	
31.1	63	96.1	117.1*	
36	63.1*	97	123	
51	64	112	123.1*	

If you have any questions regarding this revision, please call Debra Berry at (775) 684-0110.

JG:cp

cc: Debra Berry, Personnel Technician, Department of Personnel

MEMO IPERD #01/00

March 8, 2000

TO: Department of Personnel Staff

FROM: Carol Thomas, Chief of Technical Services

SUBJECT: PERSONNEL COMMISSION AGENDA DEADLINES FOR
JUNE 16, 2000, MEETING

SUBJECT	DEADLINE DATE	PERSON(S) RESPONSIBLE	# OF WORKING DAYS
Rule Changes to LCB	April 13, 2000	TS Comp Analyst	45
Other Agenda Items to TS Technician A. Selective Certification B. Appeals (Notify TS Technician of Appeal Items) C. Prohibitions & Penalties D. Special Reports E. Rules F. Written Comments/Rule Proposals	April 27, 2000	All Personnel Staff	35
Informational Meeting with Director	May 2, 2000, 10:00 am	TS Technician	32
Quarterly Statistics to TS Technician	May 10, 2000	ADM, FS & TS Chiefs	26
Contested Classification Item Finals to TS Technician	May 12, 2000	TS Analysts	24
Preliminary Agenda Mailed	May 16, 2000	TS Technician	22
Agenda to Printer	May 17, 2000	TS Technician	21
*Appeal Packets to TS Technician (Qty 11)	May 25, 2000	All Personnel Staff	15
Agenda and Commissioner Packets Mailed Notice Posted	June 2, 2000	TS Technician	10

*The analyst presenting the appeal is responsible for notifying the appellant in writing of the date, place and time of the PC meeting and providing the appellant with a copy of the appeal packet. *If appellants wish to provide the Commissioners with information prior to the meeting, their deadline for submitting 11 copies to the TS Technician is May 25, 2000.*

NOTE: These deadlines are absolute. Failure to meet them will result in significant problems for the staff to publish a quality agenda in a timely manner.

CT:dsb

cc via E-mail: Field Services Staff; Technical Services Staff; Administrative Services Staff; Mary Ellen Komac; Sheri Dunn; Gregg Febbo; Lenora Kizer; Debra Olson-BCN; John Mueller-UNLV; Diana Cox-CCSN